

Parent Teacher Friends Association (PTFA)

Date – Tuesday 2nd November 2021

Held at Holy Trinity & St John's CEP School

Present: Mr R Garratt (Headteacher)

Parents: Ms A Tagg-McGill, Ms K Hardy & Mr D Thompson

Mr Garratt opened the meeting thanked everyone for attending. Ms Hardy confirmed it was ok for voice recording.

Mr Garratt explained that the school runs a donation drive to stock the tombola & the Christmas Fayre will run from 3.15pm until 5pm on Friday 3rd December 2021. The Santa's Grotto tends to go in the gym store cupboard and there are a mix of different stalls run in the gym and hall.

Ms Hardy discussed gathering a number of raffle prizes prior to the meeting and it was agreed we would continue with the rest of the team to gather prizes for the event. Agreeing around 30 – 35 prizes is the average amount of prizes for a raffle and £1 a strip being a good starting price.

Mr Garratt suggested having two tombola's - one adult and one for the children.

Mr Thompson asked how many stalls we could fit at the event?

Mr Garratt said that 7 or 8 stalls in the hall and the around five in the gym.

Ms Tagg-McGill questioned what decorations we had for the event and when we could into the tunnel to see what we had to use for the event. Also asking if we would be hiring Santa and how do we source the presents for the gifts we give out and what age ranges we required?

Mr Thompson – Suggested seeing what we had decoration wise and then going from there asking for more decorations.

Mr Garratt said the children in the school range from 4 years old to 11 years old.

Ms Hardy mentioned the group What's App we had created and asked if Mr Garratt could join and understandably the answer was no. She also mentioned having a list of games in a folder at home and what charge would it be per game and what stall charge would we ask for?

Mr Garratt suggested twenty pence per game and the stall charge would be a percentage of the takings the vendor makes around 10% seems fair.

Ms Hardy suggested Under One Roof Thanet to approach for use of their Santa's Grotto as it is an extremely high quality one and hopefully, they would allow this.

Ms Tagg-McGill asked if we could see the tunnel now.

Mr Garratt agreed and took us down there.

Viewed Tunnel briefly whilst at PTFA meeting.

